

ADMINISTRATIVE PROCEDURES
CHAPTER 11
NORTHEAST DIVISION MARINE OF THE YEAR SELECTION
COMMITTEE FOR THE DEPARTMENT OF NEW JERSEY

SECTION 1

The Northeast Division Marine of the Year Selection Committee for the Department of New Jersey shall be comprised of all former Department Marines of the Year in attendance at the January Staff Meeting with the most recent Department Marine of the Year present serving as the Chairperson.

SECTION 2

If a committee member is nominated, they shall recuse themselves from the committee.

SECTION 3

The criteria to be observed by the Northeast Division Marine of the Year selection committee for the Department of New Jersey shall be as follows: Consideration of letter of nomination by a Detachment chartered in the Department of New Jersey and currently in good standing in the Department. Nominations shall be made of one (1) regular member who is a member in good standing of the nominating Detachment. Should a Marine hold dual membership in more than one Detachment in the Department of New Jersey, the nomination must come from their primary Detachment. The Department Commandant may submit one (1) nomination.

NOMINATIONS SHALL BE TYPEWRITTEN AND IN THE FORM OF A RESUME DESCRIBING ACTIONS AND ACCOMPLISHMENTS OF THE NOMINEE FOR THAT YEAR.

SECTION 4

The Northeast Division Marine of the Year Selection Committee for the Department of New Jersey shall hold its deliberations in the strictest confidentiality.

SECTION 5

All nominations shall be submitted to the Department Commandant VIA REGULAR MAIL. IT SHALL BE CLEARLY MARKED "MARINE OF THE YEAR" AND RECEIVED BY THE DEPARTMENT COMMANDANT NO LATER THAN JANUARY 10TH. NO HAND DELIVERED SUBMISSIONS SHALL BE PERMITTED. NO SUBMISSIONS RECEIVED AFTER THE DEADLINE SHALL BE ACCEPTED. Submissions received beyond the

established deadline shall be returned to the submitting Detachment, unopened, by the Department Commandant.

SECTION 6

It shall be the responsibility of the Department Commandant to properly send the New Jersey nominee selected to the Northeast Division District Vice Commandant by March 1st.