

ADMINISTRATIVE PROCEDURES
CHAPTER 10
DEPARTMENT MARINE OF THE YEAR
AND
ASSOCIATE MEMBER OF THE YEAR

SECTION 1

The Department Marine of the Year and/or Associate Member of the Year selection committee shall be comprised of all the former Department Marines of the Year in attendance at the annual Department Convention, with the most recent Department Marine of the Year serving as the Chairperson.

Once a total of at least three (3) Department Associate Members of the Year have been selected, those recipients and all those following in future years will seat a Department Associate Member of the Year selection committee, similar to the Department Marine of the Year selection committee.

SECTION 2

The criteria to be observed by the Department Marine of the Year and Associate Member of the Year Selection Committee shall be consideration of letters of nomination by a Detachment chartered in the Department of New Jersey and currently in good standing in the Department. Nominations shall be made of a regular member or an associate member (there shall be no limit on the number of its members that any one Detachment may submit) who are members in good standing of the nominating Detachment. Any Marine nominated for Department Marine of the Year or associate member nominated for Associate Member of the Year must hold primary membership in the nominating Detachment. Should a Marine or associate member hold dual membership in more than one Detachment in the Department of New Jersey, the nomination must come from their primary Detachment.

Nominations shall be typewritten and in the form of a resume describing actions and accomplishments of the nominee. If there are less than three (3) nominations the committee reserves the right to have no marine of the year for that year. The detachment commandant must sign all of their nominations.

SECTION 3

The Department Marine of the Year and Associate Member of the Year Selection Committee shall hold its deliberations in the strictest confidentiality. The Committee shall also be charged with ensuring that a suitable plaque be engraved and presented to the selectee at the Grand Banquet of the Department Convention at which the nominee is considered.

SECTION 4 – GUIDELINES

Any Regular member of the Marine Corps League, Department of New Jersey, who is in Good Standing within the League is eligible and should have the following qualifications:

- a. Performed activities within the U.S. Marine Corps or the Marine Corps League which demonstrates devotion to the principles and purposes of the U. S. Marine Corps and the Marine Corps League; and/or
- b. Achievements and activities in the U. S. Marine Corps or the Marine Corps League and other veterans' organizations and/or
- c. Achievements and activities within civic, social or religious organizations within the community which enhance the posture of the U.S. Marine Corps or the Marine Corps League and/or
- d. Held and elected or appointed office at the Detachment, Department or National level.

All nominations shall be submitted to the department commandant via certified mail return receipt requested, clearly marked "Marine of the Year" or "Associate member of the Year" no later than May 15th. No hand-delivered submissions shall be permitted at the department convention. submissions received after the deadline shall not be accepted by the department commandant, and shall be returned to the submitting detachment, unopened.

SECTION 5

It shall be the duty of the Department Commandant to properly advise all Detachments that all nominations for the NATIONAL AND NORTHEAST MARINE OF THE YEAR AWARD and ASSOCIATE MEMBER OF THE YEAR

AWARD considerations are to be submitted by a Detachment ONLY in accordance with the National Administrative Procedures, Section 3105 (g).