

ADMINISTRATIVE PROCEDURES
CHAPTER 11
NORTHEAST DIVISION MARINE OF THE YEAR
AND ASSOCIATE MEMBER OF THE YEAR
SELECTION COMMITTEE FOR THE DEPARTMENT OF NEW JERSEY

SECTION 1

The Northeast Division Marine of the Year and Associate Member of the Year Selection Committee for the Department of New Jersey shall be comprised of all former Division Marines of the Year in attendance at the January Staff Meeting with the most recent Division Marine of the Year present serving as the Chairperson. If no Division Marines of the year are present, the Department Marines of the year shall select the candidate.

Once a total of at least three (3) Division Associate Members of the Year have been selected, those recipients and all those following in future years will seat a Division Associate Member of the Year selection committee, similar to the Division Marine of the Year selection committee.

SECTION 2

If a committee member is nominated, they shall recuse themselves from the committee.

SECTION 3

The criteria to be observed by the Northeast Division Marine of the Year and Associate Member of the Year selection committee for the Department of New Jersey shall be as follows: Consideration of letter of nomination by a Detachment chartered in the Department of New Jersey and currently in good standing in the Department. Nominations shall be made of one (1) regular member and one (1) associate member who are members in good standing of the nominating Detachment. Should a Marine [or associate member] hold dual membership in more than one Detachment in the Department of New Jersey, the nomination must come from their primary Detachment. The Department Commandant may submit one (1) nomination for each award.

NOMINATIONS SHALL BE TYPEWRITTEN AND IN THE FORM OF A RESUME DESCRIBING ACTIONS AND ACCOMPLISHMENTS OF THE NOMINEE.

SECTION 4 – GUIDELINES

Any Regular member of the Marine Corps League, Department of New Jersey, who is in Good Standing within the League is eligible and should have the following qualifications:

- a. Performed activities within the U.S. Marine Corps or the Marine Corps League which demonstrates devotion to the principles and purposes of the U. S. Marine Corps and the Marine Corps League; and/or
- b. Achievements and activities in the U. S. Marine Corps or the Marine Corps League and other veterans' organizations and/or
- c. Achievements and activities within civic, social or religious organizations within the community which enhance the posture of the U.S. Marine Corps or the Marine Corps League and/or
- d. Held and elected or appointed office at the Detachment, Department or National level.

The Northeast Division Marine of the Year Selection Committee and Division Associate Member of the Year for the Department of New Jersey shall hold its deliberations in the strictest confidentiality.

SECTION 5

All nominations shall be submitted to the Department Commandant VIA REGULAR MAIL. IT SHALL BE CLEARLY MARKED “MARINE OF THE YEAR” or “ASSOCIATE MEMBER OF THE YEAR” AND RECEIVED BY THE DEPARTMENT COMMANDANT NO LATER THAN JANUARY 10TH. NO HAND DELIVERED SUBMISSIONS SHALL BE PERMITTED. NO SUBMISSIONS RECEIVED AFTER THE DEADLINE SHALL BE ACCEPTED. Submissions received beyond the Department of New Jersey - Marine Corps League BYLAWS AND ADMINISTRATIVE PROCEDURES 2020 established deadline shall be returned to the submitting Detachment, unopened, by the Department Commandant.

SECTION 6

It shall be the responsibility of the Department Commandant to properly send the New Jersey nominee selected to the Northeast Division District Vice Commandant by March 1st.